

ARMY PUBLIC SCHOOL FAIZABAD
TENDER FORM FOR PROCUREMENT
DIGITAL DUPLICATING MACHINE, PHOTOCOPIER AND LAPTOP

1. The School is interested for procurement of following items-
 - (a) Digital Duplicating Machine – One
 - (b) Photocopier – One
 - (c) Laptop - One
2. Specification of procurement of items is attached as Appendix A.
3. Technical Bid and terms and conditions are attached as Appendix B.
4. Commercial Bid is attached as Appendix C.
5. You are requested to submit your quotation in a sealed envelope (separate for Technical bid & Commercial bid) and drop in the Box placed at the school office by **1300 hrs** on before **15 Dec 2021**.
6. The school reserves its right to alter the quantities/items or reject any quotation without assigning any reasons whatsoever.
7. Items are to be supplied against a supply order. Payment will be released by cheque/NEFT once the items have been received and checked for correctness by a Board of officers.

Yours faithfully

Sd/- xxx
(Presiding Offr)

SPECIFICATION OF ITEMS

SI No.	Name of Components	Specifications/Description
1	Digital Duplicating Machine Make: RISO Model: CV3030	Master-making/Printing Methods: High-speed digital master-making/fully automatic printing; Original Type: Sheet; Original Size (min./max.): 90 mm x 140 mm to 310 mm x 435 mm (3 17/32" x 5 1/2" to 12 7/32" x 17 1/8"); Original Paper Weight: 50 gsm to 107 gsm (13-lb bond to 29-lb bond); Original Paper Capacity: Approx. 10 sheets (64 gsm to 80 gsm (17-lb bond to 21-lb bond))/Maximum height 1 mm (3/64"); Scanning Area (max.): 297 mm x 435 mm (11 11/16" x 17 1/8"); Printing Paper Size (min./max.): Minimum size: 100 mm x 148 mm (3 15/16" x 5 13/16"), Maximum size: 257 mm x 364 mm (10 1/8" x 14 11/32"); Paper Supply Capacity: Approx. 1000 sheets (64 gsm to 80 gsm (17-lb bond to 21-lb bond))/Maximum height: 110 mm; Paper Receiving Capacity: Approx. 800 sheets (64 gsm to 80 gsm (17-lb bond to 21-lb bond))/Maximum height: 90 mm; Printing Paper Weight: 50 gsm to 157 gsm (13-lb bond to 42-lb bond); Image Processing Mode: Line, Photo, Duo, Pencil; Scanning Resolution : 300 dpi x 600 dpi; Printing Image Resolution: 300 dpi x 600 dpi (600 dpi x 600 dpi: Perforation density on the master); Master-making Time: Approx. 35 seconds or less (for A4 originals/short edge feed/100% reproduction ratio); Printing Area (max.): In units of mm: 210 mm x 290 mm (8 9/32" x 11 13/32"), In units of inches (when printing on legal size paper): 210 mm x 273 mm (8 9/32" x 10 3/4"); Print Speed: 60 to 130 sheets per minute (five steps variable); Ink Supply: Fully automatic (800 ml per cartridge; Master Supply/Disposal: Fully automatic (235 sheets per roll); Master Disposal Capacity: Approx. 30 sheets; User Interface: LCD panel; Computer Connection: USB PC Interface; Power Consumption: Max. 200 W; Functions: Image Processing Mode (Line/Photo/Duo), Pencil, Enlargement/Reduction, Scanning Level, 2up, Auto Process, Proof, Print Position, Speed, Program (A/B), Confidential, Custom Setting Mode, Direct Printing, USB Flash-via-Printing, Consumables Information, Energy Saving Mode (Auto Sleep/Auto Power-OFF), RISO i Quality System
2	Photocopier Make: SHARP Model: AR-6020NV	GENERAL - Engine speed B/W ppm (A4): 20; Engine speed B/W ppm (A3): 11; Paper size: A6R - A3; Paper weight (g/m2): 55 – 200; Paper capacity: Std (sheets): 350; Paper capacity: Max. (sheets): 1850; Warm Up Time (sec.): 25; Memory general min/max (MB): 64; Memory printer min/max (MB): 192; Duplex: STD; Power requirements - rated local AC voltage (Hz): 220 - 240V, 50/60Hz; Power consumption (kW): 1,2 COPIER - Original paper size (Max.): A3; First copy out time B/W (sec.): 6,4; E-sort Std: Continuous copy (Max. copies): 999; Resolution Scan B/W (dpi): 600 x 600; Resolution Print (dpi): 600 x 600; Gradation (equivalent levels) - B/W: 256; Zoom range (%): 25 – 400; Preset copy ratios: 10 DOCUMENT FEEDER - Original capacity (sheets): OPT 100 PRINTER - Resolution (dpi): 600 x 600; Network Printer (Standard / Option): STD; Std: 10Base-T/100Base-TX; Supported OS Standard: Windows Server 2003, Windows Server 2003R2, Windows Server 2008, Windows Server 2008R2, Windows Server 2012, Windows Server 2012R2, Windows Vista, Windows 7, Windows 8, Windows 8.1, Windows 10; Network protocols: TCP/IP FINISHING - Output Capacity Max.: 250 sheets
3	Laptop Make: HP/Dell	Core i5/i7; 10th Gen; 8 GB RAM; 1TB SSD with windows 10 License key & MS Office, Antivirus

TECHNICAL BID

TENDER DOCUMENTS AND TERMS OF CONDITIONS FOR TECHNICAL BID

The following documents and specification will also be submitted with Technical Bid:-

Ser No	Documents/ Features of Items	Document Produced by Vender Yes/No	Remarks
1.	No of years of experience		
2.	IT Return copy		
3.	List of establishments/organization where your firm is executing supply along with a zerox copy of work order/certificate of satisfactory performance		
4.	Profile of company		
5.	GST/IGST No		
6.	Feature and Specification Brochure for each items and Brand are enclosed		
7.	Terms and conditions accepted or not		

1. Complete installation on site as per school plan.
2. Prices quoted must be inclusive of all taxes, duties and levies.

Signature with Stamp

Appendix 'C'

COMMERCIAL BID

Ser No	Items	Specification with make & model	Total Price incl all taxes
1.	Digital Duplicating Machine		
2.	Photocopier		
3.	Laptop		

1. Complete installation is to be made by the Agency.
2. Price for each item is to be quoted separately.
3. Prices quoted should be inclusive of all taxes.

Signature with Stamp